



eSheBee Institute and Caregiving Agency

Employee Exit Interview Form

Name: _____
Phone No: _____
Role: _____
Start Date: _____
End Date: _____

Please answer the following questions:

1. What was your job, and what were your responsibilities at eSheBee?

2. Did you receive sufficient supervision, support, and training on your role? Did it help reduce your knowledge gaps?

(Support refers to resources, tools, software, and assistance available to employees that they need to successfully complete their jobs.)

3. Were there other things you needed to help in your role?

4. What was the most difficult part of your job?

5. What was the best part of the job?

6. What is your main reason or reasons for leaving eSheBee?

7. Is there anything eSheBee could have done to prevent you from leaving?

8. How do you feel about your supervisors and management?

9. Was there sufficient communication within eSheBee? Your department?

10. Do you feel you received fair payment and benefits?

11. How was the working environment during your time here?

12. Did you get sufficient feedback on your performance?

13. Would you return to work for eSheBee or recommend it to a friend?

14. Has there been any pending financial and non-financial issue(s) between you and the company? (If Yes, please narrate)

15. Your overall opinion on eSheBee (what new thing found here... etc.)

Follow-Up:

Please answer the questions above at your convenience. Following your responses, a short meeting will be scheduled on Zoom to discuss further, if required.